

## Rosecroft Primary School and Nursery Charging Policy

Although schools cannot charge for school-time activities, they may still invite parents and others to make voluntary contributions. All requests to parents for voluntary contributions must make it quite clear that the contributions would be voluntary. Governing bodies should also make it clear that children of parents who do not contribute will not be treated any differently. If a particular activity cannot take place without some help from parents this should be explained to them at the planning stage.

Where there are not enough voluntary contributions to make the activity possible and there is no way to make up the shortfall, the activity must be cancelled. The essential point is that no pupil may be left out of an activity because his or her parents cannot, or will not, make a contribution of any kind. The school must first decide which class, or group of pupils, will benefit from the activity and then look for voluntary contributions, either for that activity, or by general fund-raising.

Refunds of voluntary contributions will be made if:

- A pupil is absent through illness on the day of the event (full amount will be refunded)
- The cost of the activity is less than originally anticipated (any amount over £1 per pupil will be refunded)

### Damage to school property

Breakage or damage to school property (i.e. books) may well incur reimbursement after discussion with the Headteacher.

### Ingredients and Materials

A contribution towards the cost of ingredients for practical lessons where the children will eat their finished product may be asked for.

### Private Clubs held at school

Where charges are made for these activities, this would be a private agreement made between the parent and the provider and whilst the school may collect money on behalf of another organization it is not party to the financial agreement.